BUSINESS ADVISORY LAUNCH PROGRAMME · GET FINANCE-CLEAN AND INVOICE-READY

Finance foundations checklist

The bookkeeping, invoicing and tax basics to set up once and forget.

01 Books and invoicing

- [ ] Cloud bookkeeping chosen and connected to the bank feed.
- [ ] An invoice template with clear payment terms and your company and VAT details.
- [ ] A tax pot rule: a fixed percentage of every invoice set aside.

02 Tax and support

Tax is HMRC's domain. Check the live position rather than relying on this page.

- [ ] The current VAT registration threshold noted, with a review trigger in the calendar.
- [ ] An accountant lined up, who also becomes a key referral partner.

PREFER THIS DONE FOR YOU?

Want your numbers working as hard as your advice?

It's one of the things we build — hand it over and skip the DIY. · digitalroyalty.co.uk

Talk to us